

Please write in **BLOCK CAPITALS**

marcus evans: Marcus Evans (NL) Ltd

Sales Contract

PLEASE COMPLETE THIS FORM AND FAX BACK TO

Fax: +31 (0) 20 531 2899

Name: _____

Position: _____

E-mail: _____

Name: _____

Position: _____

E-mail: _____

Organisation: _____

Address: _____

City: _____ Postcode: _____

Phone: _____ Fax: _____

Date: _____

Signature: _____

This booking is invalid without a signature

Register Now

Your contact at **marcus evans:** **James Pretty**

Tel: +31 (0) 20 531 2800

Fax: +31 (0) 20 531 2899

Fees

- 2 DAY CONFERENCE + ON-LINE DOCUMENTATION @ EUR 2767 + VAT**
- ON-LINE DOCUMENTATION @ EUR 695 + VAT**
- VENDORS & CONSULTANTS @ EUR 2999 + VAT**

Payment is required within 5 working days.

The credit card payment amount will be deducted in Euro. A 24% service charge has been added to all conference fees prior to the event and is inclusive of programme materials, luncheon and refreshments. VAT will be charged at the country rate where the conference will be held.

Premier Plus Package

Applies to full conference:

- 3RD-4TH ATTENDEES @ EUR 2352 + VAT**
- 5+ ATTENDEES @ EUR 2214 +VAT**

The credit card payment amount will be deducted in Euro. A 24% service charge has been added to all conference fees prior to the event and is inclusive of programme materials, luncheon and refreshments. VAT will be charged at the country rate where the conference will be held.

Registration Details

CONFERENCE: CO2 EMISSIONS REDUCTION STRATEGIES FOR THE POWER INDUSTRY

DATES: 13TH-14TH SEPTEMBER 2007

VENUE: BERLIN, GERMANY

COMPLIMENTARY ACCOMMODATION BOOKING SERVICE

Should you require accommodation whilst attending this **marcus evans** conference, please contact the hotel directly. By quoting this **marcus evans** conference, you will benefit from a substantial discount.

Freephone within the UK: 0870 191 4717, Tel outside the UK: +44 (0) 161 968 9310

Fax: +44 (0) 161 968 9310

marcusevanshotels@first-option.co.uk, www.first-option.co.uk/marcusevans

Note: Do not fax this form to the hotel

Payment Method

Please charge my:



Card Billing Address:.....

City:.....Postcode:.....

Card Holder's Name:.....

Signature:.....

Card Number:.....

Expiry Date:.....

CONFIRMATION DETAILS – After receiving payment, a receipt will be issued. If you do not receive a letter outlining the conference details two weeks prior to the event, please contact the Conference Coordinator at **marcus evans**, Tel: +31 (0) 20 531 2800

Terms & Conditions

1. Fees are inclusive of programme materials and refreshments.
2. Payment Terms: Following completion and return of the registration form, full payment is required within 5 days from receipt of invoice. PLEASE NOTE: payment must be received prior to the conference date. A receipt will be issued on payment. Due to limited conference space, we advise early registration to avoid disappointment. A 50% cancellation fee will be charged under the terms outlined below. We reserve the right to refuse admission if payment is not received on time. Unless otherwise stated on the booking form, payment must be made in pounds sterling.
3. Cancellation/Substitution: Provided the total fee has been paid, substitutions at no extra charge up to 14 days before the event are allowed. Substitutions between 14 days and the date of the event will be allowed subject to an administration fee of equal to 10% of the total fee that is to be transferred. Otherwise all bookings carry a 50% cancellation liability immediately after a signed sales contract has been received by marcus evans (as defined above) Cancellations must be received in writing by mail or fax six (6) weeks before the conference is to be held in order to obtain a full credit for any future **marcus evans** conference. Thereafter, the full conference fee is payable and is non refundable. The service charge is completely non-refundable and non-creditable. Payment terms are five days and payment must be made prior to the start of the conference. Non-payment or non-attendance does not constitute cancellation. By signing this contract, the client agrees that in case of dispute or cancellation of this contract that **marcus evans** will not be able to mitigate its losses for any less than 50% of the total contract value. If, for any reason, **marcus evans** decides to cancel or postpone this conference, **marcus evans** is not responsible for covering airfare, hotel, or other travel costs incurred by clients. The conference fee will not be refunded, but can be credited to a future conference. Event programme content is subject to change without notice.
4. Copyright etc: All intellectual property rights in all materials produced or distributed by **marcus evans** in connection with this event is expressly reserved and any unauthorised duplication, publication or distribution is prohibited.
5. Client information is kept on **marcus evans** group companies database and used by **marcus evans** group companies to assist in providing selected products and services which maybe of interest to the Client and which will be communicated by letter, phone, fax,(inc. automatic dialling) email or other electronic means. If you do not want **marcus evans** to do this please tick this box []. For training and security purposes telephone calls maybe recorded.
6. Important note: While every reasonable effort will be made to adhere to the advertised package, **marcus evans** reserves the right to change event dates, sites or location or omit event features, or merge the event with another event, as it deems necessary without penalty and in such situations no refunds, part refunds or alternative offers shall be made. In the event that **marcus evans** permanently cancels the event for any reason whatsoever, (including, but not limited to any force majeure occurrence) and provided that the event is not postponed to a later date nor is merged with another event, the Client shall receive a credit note for the amount that the Client has paid to such permanently cancelled event, valid for up to one year to be used at another **marcus evans** event. No refunds, part refunds or alternative offers shall be made.
7. Governing law: This Agreement shall be governed and construed in accordance with the law of England and the parties submit to the exclusive jurisdiction of the English Courts in London. However **marcus evans** only is entitled to waive this right and submit to the jurisdiction of the courts in which the Client's office is located.